

# INDIAN INSTITUTE OF INFORMATION TECHNOLOGY ALLAHABAD

Advt No.Estt/Contract/01/2018

July 09, 2018

## Advertisement of Non-teaching positions on purely contract basis

IIIT Allahabad is an Institute of national importance under the Act of Parliament to provide Education and Research in various branches of Engineering, Technology and Management. The Institute is in need of Indian national on the following posts purely on temporary basis on contract.

<b>Name of Post</b>	<b>No.</b>	<b>Educational Qualifications and Experience</b>
<b>Technical Assistant</b>	03	<p>The candidates should have at least MSc/BE/BTech or equivalent degree preferably in Electronics/ Communication related field with minimum 60% marks throughout. Candidates with diploma in electronics/ communication field with relevant and sufficient experience may also be considered. The candidates should have the knowledge of PCB Design and Fabrication, Measurement and Instrumentation, Antenna and Microwave Engineering, Radar and satellite Communication electronics domain with hands on experience in handling instruments, software etc.</p> <p>A minimum experience of 02 years is mandatory to consider the application.</p> <p><b>Age Limit:</b> 32 years</p>
<b>Front Office Assistant (Technical)</b>	01	<p>Bachelor degree in Engineering (CSE/IT/ECE) Experience of working in public relation office/liasoning will be preferred.</p> <p><b>Age Limit:</b> 32 years</p>
<b>Library Information Assistant</b>	01	<p>Bachelor Degree in Library Science /Information Science/Documentation Science or an equivalent professional degree with CGPA of 6.5 in 10 point scale or at least 60% marks</p> <p>A minimum experience of 1 year plus in a library of high repute in Institute of Higher Learning is mandatory to consider the application.</p> <p><b>Age Limit:</b> 32 years</p>
<b>Record Keeper</b>	01	<p>Bachelor degree or equivalent. 5 years experience for maintenance/storage of office records preferably in the Institute of Higher Learning. Knowledge of computers.</p> <p><b>Age Limit:</b> 32 years</p>

<b>Jr. Lab Technician (pathology)</b>	01	10+2 or equivalent with a recognized Diploma in Medical Laboratory Technician. A minimum of 05 years experience in reputed Hospital/Health Centre as a Lab Technician <b>Age Limit:</b> 32 years
<b>Jr. Assistant</b>	01	Bachelor Degree with 50% marks at least with the knowledge of Computer applications. English Typing Skill 60 wpm and 80 wpm in shorthand. 02 years experience in an Institute of high repute in Establishment/Accounts/Stores & Purchase/Academic/Legal/hospitality etc. <b>Desirable:</b> Knowledge of similar skills in Hindi would be an additional preferred advantage. <b>Age Limit:</b> 32 years

*Note: There is no age limit for the candidates working at IIIT Allahabad.*

- Preference will be given to those candidates who have experience in Institute of Higher Learning.
- Consolidated emoluments will be paid depending on the experience and qualifications of the candidates.
- The posts are purely temporary and for a period of 11 months only which may be extended on mutual consent and subject to performance of the candidates.
- Applications received after last and incomplete will not be considered.
- Merely fulfilling the eligibility criteria may not be enough to the call the candidates for selection process. The Institute may put the higher criteria to shortlist the limited number of candidates to be called for selection process.

Interested candidates may send their resume with relevant documents by post or email latest by 23<sup>rd</sup> July 2018 to the undersigned.

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